

**inhousing.**

104 Greenhill Rd  
Unley SA 5061

t: (08) 8373 8318

f: (08) 8373 8373

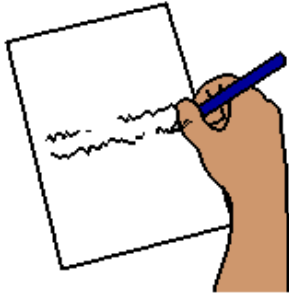
e: [property@inhousing.org.au](mailto:property@inhousing.org.au)

w: [www.inhousing.org.au](http://www.inhousing.org.au)

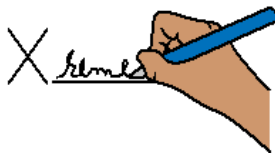


**I move in to a new house.**

**I agree to all the rules.**



You need to write information in this form.

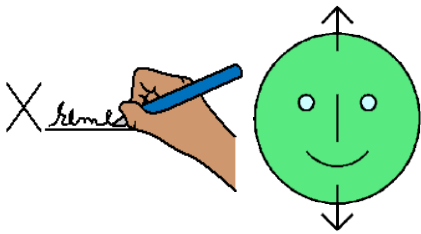


You need to sign this form.



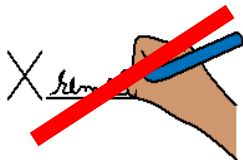
You can ask some one to help you. Like

- family
- friend
- lawyer.



Only sign papers

- you understand
- you agree with.



Do **not** sign papers when



- you do **not** understand them
- you do **not** agree with them.



1. The person who owns the house.

This is inhousing.



Name \_\_\_\_\_

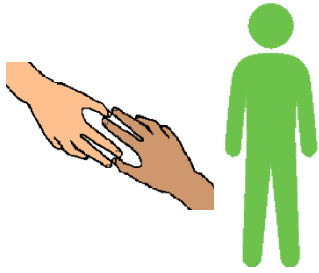
**inhousing.** inhousing address



\_\_\_\_\_

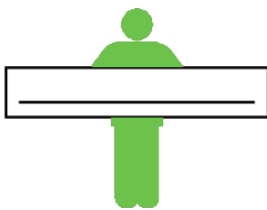


Phone number 8373 8318



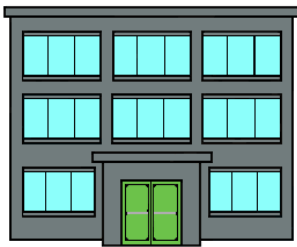
2. The person who works for inhousing.

This is the rent boss. They may be called the **Tenancy and Property Coordinator.**

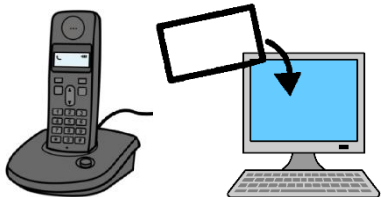


Name of the rent boss \_\_\_\_\_

**inhousing.**



inhousing address \_\_\_\_\_



Phone 8373 8309

Mobile \_\_\_\_\_

Email \_\_\_\_\_



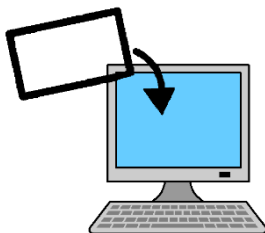
3. You. You are called the **tenant**.

Your first name \_\_\_\_\_

Your last name \_\_\_\_\_



Your phone number \_\_\_\_\_



Your email \_\_\_\_\_



4. Other person in your house.

They are also called a **tenant**.

A rectangular form box with a double-line border. A black arrow points from the top-left corner towards the start of the box.

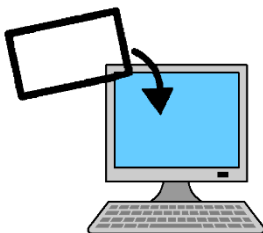
Their first name \_\_\_\_\_

A rectangular form box with a double-line border. A black arrow points from the top-right corner towards the end of the box.

Their last name \_\_\_\_\_



Their phone number \_\_\_\_\_



Their email \_\_\_\_\_



5. Address. This is the address you will now live.

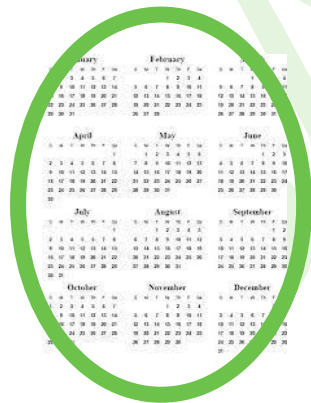
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January 2021						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

6. When you start to pay rent \_\_\_\_\_



7. You agree to stay in this house for \_\_\_\_\_

January 2021						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

8. This form stops on \_\_\_\_\_

It is a legal paper.





9. Your rent money

Month						
Sun	Mon	Tue	Wed	Thur	Fri	Sat

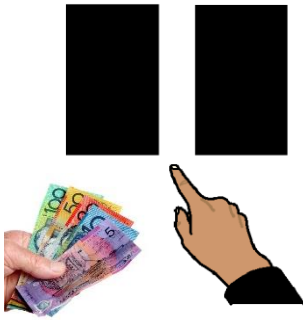
Each week you pay \_\_\_\_\_ .

Month						
Sun	Mon	Tue	Wed	Thur	Fri	Sat

Every 2 weeks it is \_\_\_\_\_ .

Month						
Sun	Mon	Tue	Wed	Thur	Fri	Sat

You must pay this money every 2 weeks. Like you pay on Thursday every 2 weeks.



10. How to pay your rent.

You can choose




You use Centrepay

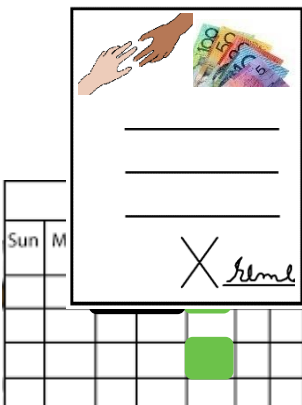
or




You put the money in our bank.

Ask for our bank information.

or

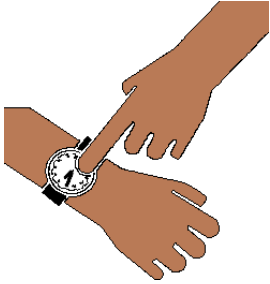



You have help with your money.

They will pay for you.

You may agree to rent the house on Tuesday.

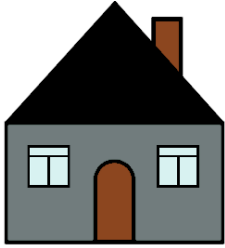
You need to pay for Tuesday and Wednesday.



You need to pay this now. \_\_\_\_\_ .

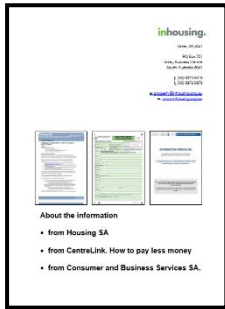


You only do this 1 time.



11. You pay a Bond.

You pay this before you move in.



Read about Bond in the fact sheet

**About Information from Housing SA**

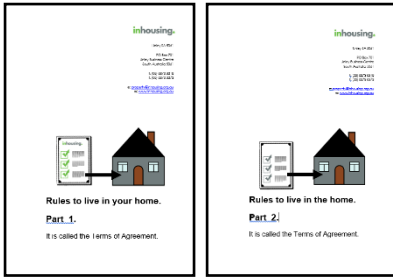


You need to pay this now.

Your Bond is \_\_\_\_\_.



You only do this 1 time.



12. There are lots of other rules.

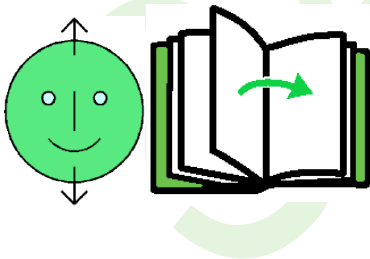
Read **Rules to live in your home**.

- **Part 1**
- **Part 2.**

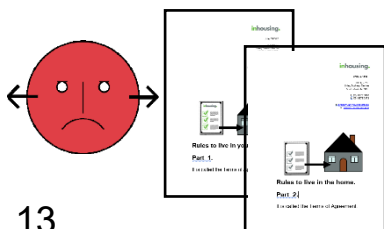
They are called your **Terms of Agreement**.



Have you read Rules to live in your home?



Yes. Go to page 14 now.

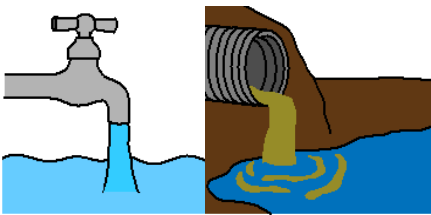


No. Read Rules to live in your home.



### 13. Water

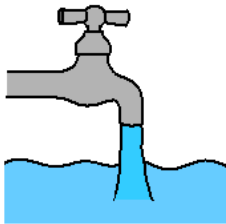
You will pay the cost of



- all the water you use

and

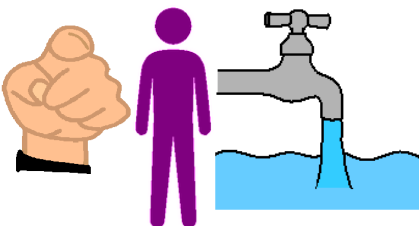
- to take the dirty water away



- all the water you use

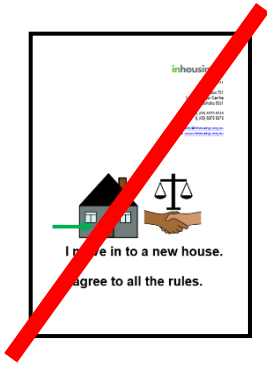


- to take the dirty water away



- All house mates pay for the water.

You all pay the same.



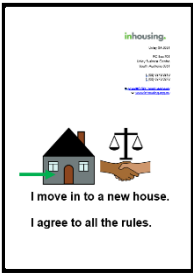
14. Some part of the house may **not** be part of this legal paper. Like a shed.



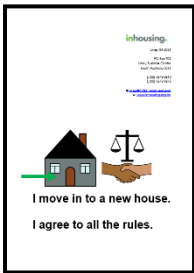
We will write it here. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

SAMPLE

## 15. This legal paper and the NDIS



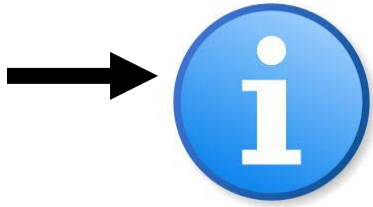
You have money in your NDIS plan to live here.



This legal paper is the inhousing contract with

- you
- NDIS. The NDIS call it the **NDIS SDA Service Agreement.**





16. We must give you lots of information. Like

- about your fire alarm
- how to get some thing fixed
- how to tell us there is a problem.



The information is in a book in your home.

You can read it at any time.



It is called

**Information to help you in your home.**

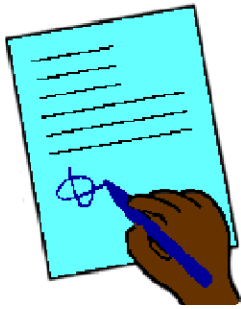
We also call it the **Property Manual.**



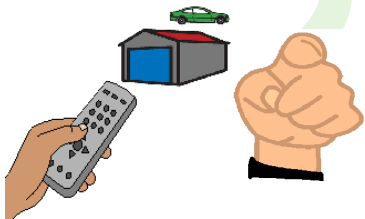
### 17. Your other staff.

This legal paper is **not** about the staff who work with you. Like staff that

- help to cook tea
- help you get to work.



You sign other papers about them.



### 18. Your home may have a garage.

There may be a roller door.

It opens with a button. You must look after it.



19. We must sign this paper.



You get a copy of this paper.



inhousing signs \_\_\_\_\_

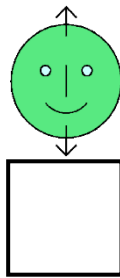


Date \_\_\_\_\_

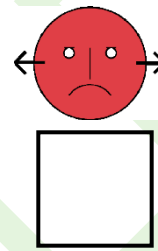


20. Do you have

**Information to help you in your home?**



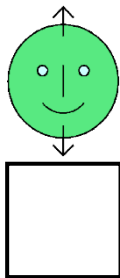
Yes



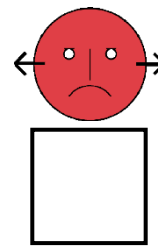
No



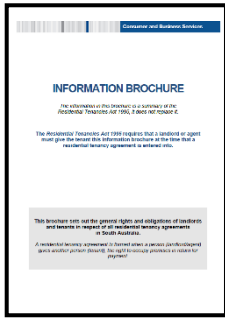
Do you have the **Check my house** form?



Yes



No



Do you have the Consumer and Business Services Tenant Information?



Yes



No



Do you have this legal paper?

It is also called the

**NDIS Service Agreement.**



Yes



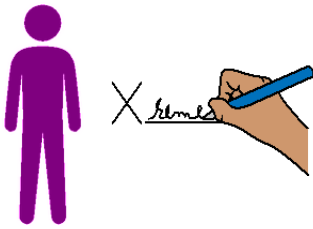
No

21. You sign



\_\_\_\_\_

22. House mate signs



\_\_\_\_\_

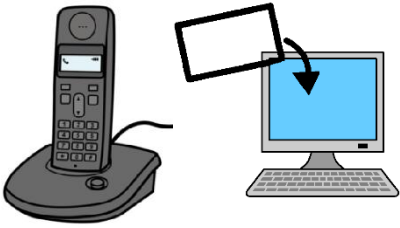


Date

\_\_\_\_\_



## More information



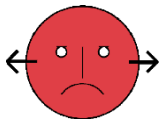
Call inhousing..... 8373 8328

or

Email inhousing..... [property@inhousing.org.au](mailto:property@inhousing.org.au)

## Images

We have used images from



January 2021						
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31						

Month						
Sun	Mon	Tue	Wed	Thu	Fri	Sat



- Clip art
- COMPIC
- Picto-Selector
- Pinterest
- PrintableCalendarTemplate
- SocialBuzz
- Spectronics
- Tobii-Dynavox.



This contract is based on the inhousing Residential Tenancy Agreement for a fixed term.



Access Easy English wrote the Easy English.  
July 2020.